



Huntley School
MARTON, NEW ZEALAND



ANNUAL REPORT

FOR THE YEAR ENDING 31 DECEMBER 2018



HUNTLEY SCHOOL BOARD CHAIR REPORT

The Huntley Board of Trustees is pleased to report strong operational, academic and cultural results for 2018.

Whether it was accomplishing incredible improvement in classroom stanine testing, competing and winning at a national level, or enhancing our cultural pillars, our Huntley students were always setting the standards for others to follow. The success of these Huntley values was again displayed this year with four of our old boys achieving the role of Head Boy at their respective high schools – Feilding High School, Kings College Auckland, Palmerston North Boys High School and Whanganui Collegiate School.

All these achievements are testament to the special learning environment created at Huntley school and this can be directly attributed to the leadership from the Headmaster, Sam Edwards, supported by his Senior Management Team together with the entire staff.

A major focus of the Board and Senior Management Team throughout the year was the development of strategies and a marketing plan to further improve the school roll over the next 3 years. All aspects of the school were investigated and reviewed. Out of this came the changes made in the dining room, the Huntley and Home leave system, an updated website and a more focused approach to our Facebook activity and advertising. This process will continue through next year, where no part of Huntley school will be exempt from review and improvement.

It was pleasing to see our Grants and Sponsorship policy and Contributions Officer starting to add extra revenue, with over \$30,000 procured for the school. We look for this area to continue to grow in 2019 .

I would like to acknowledge and sincerely thank two Board members, Paul McLean and Felicity Wallace who have recently retired from the Board. Paul has served on the Finance Committee and Felicity on the Buildings committee. Both have given generously of their governance skills, enthusiasm, expertise, time and energy.

On behalf of the Board of Trustees I would also like to offer sincere thanks and congratulations to all the Huntley staff, our incredible PFH and retiring chair Tessa Williams, the Old boys and Girl's association and our generous and hardworking Endowment Trust. Your efforts continue to ensure that the future at Huntley school is a bright one.

To the Board members who have given freely of their talents and services, I offer thanks on behalf of the entire Huntley School community and I look forward to another productive year in 2019.

In schools we constantly see trends come and go, but the Huntley values and our incredible staff continue to ensure that our students receive a real education.



Duncan Johnston
Board Chair
Huntley School Board of Trustees

HEADMASTER'S PRIZE GIVING SPEECH

Academically



Oral Assessments

51% of all students received Distinctions and many more receiving Highly Commended

Book Week

This was an extremely successful event that started with a “dress up as your favourite character” day. We had author Stu Duval come and tell stories and hold a Cartoon Workshop for the whole school. We also held the annual Squad Book Quiz.

Book Quiz Results

Year 4-6 - Strombom, Year 7 - Sherriff, Year 8 - Mather

Kids' Lit Quiz

Huntley entered two teams of avid readers into this years Small Schools Competition. Our teams finished a sound 11th and 14th place overall

Reading Programme

Granny Readers have once again been invaluable with this programme. 9 Grannies have read with 24 different students throughout the year.

Public Speaking Competition

Another successful Huntley Public Speaking Contest was held in Term 4. Congratulations to all the students who competed, the standard was extremely high and the judges had a very tough task.

Writing

Our major academic focus for the year was on writing delivery and assessment. This has been a long and exhaustive process but there has been some great learning and developments along the way. We have developed a new assessment matrix which is working well. We have also seen some impressive improvements in both non-fiction and fiction writing across the school. Weekly writing is also being celebrated through our 'Writers of the Week' at assembly and newsletters.

PAT Testing

We consistently outperformed the National Average in every subject area.

Physically



Cricket

The Gordon Hare and Pickhandle matches are always enjoyed by the boys and men alike. The highlight of the cricket season was our 1st XI winning the National Primary Schools' Cup competition in Christchurch. Another highlight was our Girls Cricket team winning their first ever prep match.

Triathlon

This year's Triathlon National Championships was held at the beautiful Rabbit Island, Nelson. We sent a team of 13 down to compete against the countries best. We had we had a number of top 10 finishes in the individual races and Our under 13 team raced hard and finished in a creditable 2nd position. The under 12's had two teams racing, the A team finishing a hard fought 2nd and the B team finishing 4th. Because of the points we collected in the individual races and the haul of points we got in the teams we placed 3rd overall behind St Kentigerns and Baradene, an outstanding result given we can only compete in the U12 and U13 sections.

Huntley Cycling Team

Well done to our cycling team who competed at the NI Intermediate Schools Cycling Champs in Taupo on Friday. In blustery conditions the riders showed plenty of character.

The Yr 7 boys team came home with a gold medal and there were excellent performances from all the other teams against quality fields.

Huntley Cross-Country

Another successful Huntley Cross-Country. Over 97% of the pupils bettered their personal best.

Wanganui Inter-School Cross Country

Congratulations to all our Cross country runners who competed at the Wanganui Intermediate competition. Our team performed very well with many individual placings.

Aranui Cross-Country

Our juniors also did extremely well at the Aranui Cross Country event showing lots of GDP and bringing in some great individual results.

Hunterville Huntaway Festival - Children's Shemozzle

Huntley students competed well, winning the Interschool Challenge Cup for best overall Primary School.

Prep Fixtures

We have participated in many prep fixtures over 2018, with some good results coming out of each one. We would like to thank the Huntley families to continually support these fixtures by billeting students when necessary and coming out to show their support for the team, whether the games be held at Huntley or away.

South Island Winter Sports Tour

The 2018 South Island tour was another huge success. Our 1st XV Rugby, 1st X1 Hockey, 1st XI Football and Senior A Netball teams enjoyed Matches against Waihi, St Margaret's, Medbury and Craighead. All matches were competitive but played in fantastic spirits and the players enjoyed spending time with each other afterwards.

Swimming Sports

A wonderful family day that showcased our swimming talent and Huntley Values. An exciting squad relay saw Rix-Trott come out victorious. Many swimmers improved on their results from previous years and it was great to see first time Swimming Sports competitors giving it all they had.

Athletic Sports

Another fantastic major Huntley event held in windy twilight conditions that was once again proudly supported by our wonderful families and there was plenty of GDP on show. Sherriff took out the overall Squad competition for the day.

Tennis

This year saw our Top VIII Tennis team defeat long-time rivals Hereworth for the first time in over 5 years.

Softball

Softball struggled for numbers but played a good prep match against Hereworth.

Rugby

Rugby had another great year. The 1st XV were the Champions of the Wanganui Under 13 Rugby Competition. The 2nd XV had a lot of tough games throughout the season but competed well. The Under 11's had another fantastic season and continued to improve as it went on.

Hockey

Another competitive season with lots of improvement for both the 1st XI and 2nd XI teams.

Football

After making the step up from the 12th Grade, the footballers placed 4th in a hotly contested Manawatu 13th Grade Competition. Notable prep match victories include 7-2 vs Hadlow and 3-1 vs Southwell.

Netball

Another very successful Netball season with the team being coached by Ms Te Huia. The girls went from strength to strength throughout the season and came second in their grade.

Rangitikei Shield

West bank were victorious in this years match.

Culturally



The Year 8 Play

This year all Year 8's collaborated together to present one very entertaining play directed by Mrs Stewart.

Year 7 Plays

Another very enjoyable and entertaining occasion. The students presented their plays expertly and with obvious enjoyment.

Year 3/4/5/6 Plays

The Year 3/4/5/6 students were brilliant in these plays, with several children being awarded their Junior Play Colours for their efforts.

Tall Poppies

Mrs Wilson has given those students with a talent for drama another avenue to explore this talent. Many of her students achieved Grade 3 or higher.

Music Concerts

The three Music Concerts this year were of an exceptionally high standard and greatly enjoyed by the parents.

Music Exams and Results

30 students sat and passed music practical exams with the following examining bodies: New Zealand Music Examinations Board, Trinity Guildhall (London) and the Associated Board of the Royal Schools of Music.

Dance

Dance once again proved popular with the girls. A number attended classes at school on Mondays and Wednesdays, and also attended classes in Marton. There were some excellent results from dance exams.

Socially



Grandparents' Day

One of our biggest days of the year with over 200 grandparents visiting on the day. The day was capped off with our tightly contested Squad Haka competition and wonderful Music Concert.

Golf Day

This year was a huge success, many thanks to the PFH, especially Mrs Tessa Williams, for their effort on the day. It was wonderful to see so many parents enjoying the day with their children. Another successful profit was made.

Godparents

Did a wonderful job of helping new students settle into the school.

Boarders' Outings

The boarders had a number of trips out on weekends during the year, with some highlights being the Hunterville Shemozzle and a visit to Cloud 9 Trampoline Park.

Carncot Social

Once again the Carncot Social was thoroughly enjoyed by the Year 8's.

Open Days

Many thanks to the PFH for their help. Both days were very well attended.

Camps

This year we have been to the following Camps: Y3/4/5/6 to Hawkes Bay, Y7 to OPC Masterton and Year 8s to Tongariro National Park. Year 8 end of year camps went to the Whanganui River, Beach at Pourerere, Fishing and Mountain Biking in Taupo.

Leadership

Year 7 Leadership Week this year saw the classes involve themselves in a range of activities including team building and physical training, speaking with past Huntley students and other guest speakers and a range other fun and developmental exercises to prepare them for the year ahead.

Headmaster's Praise Morning Teas

This year, the Headmaster initiated a special end of Term morning tea for all those students that had shown excellence in their work, leading them to be awarded with Headmaster's Praise. Each term we have seen the number of students gaining Headmaster's Praise grow, with the special treat of morning tea with the Headmaster proving a hit and extra incentive to work hard in all areas of their learning.

Working Bee

It was fabulous to have such an amazing number of parents support this event.

Spiritually



Choir

Under the leadership of Connor Puanaki and Georgia McDonald the Chapel Choir has been outstanding and the singing at the Carol Service attests to that.

End of Term Communion Services

Great to have the whole school together for Communion.

Boarders to Saint Stephen's

Most terms the boarders attend a Morning Service in Marton.

Communion and Baptism Services

Three students from Huntley families were baptised and five students were admitted to Communion.

Confirmation by the Bishop at Huntley

Eight candidates were confirmed this year by Bishop Justin.

Class Chapel Services

There were many innovative dramas and thoughtful prayers in the class Chapel Services.

Sunday Services

Morning and Evening services were a lovely way to prepare for a new week.

Anzac Day Service

The Gold Badges read the list of Old Boys killed in both World Wars and the playing of the Last Post by Mr B. Williams, followed by the minute of silence, was very moving. The Service was attended by six veterans from Marton.

Good Morning Mr and Mrs Johnston, members of the Board of Trustees, Staff, Parents, Friends and Students. It is my pleasure and privilege to present the 2018 Headmaster's Report. Firstly I would like to join the Chairman in welcoming our Old Boys Digby Werthmuller, William Greenway and Ethan Gillespie. Digby was Head Boy of Palmerston North Boys' High School and College House, William Greenway was Head Boy of Feilding High School and Ethan Gillespie was Deputy Head Boy of Wanganui Collegiate. We look forward to hearing from them soon. Unfortunately Huntley Old Boys Wero Witika, Head Boy of Kings, and Hayden O'Leary, Head Boy of Collegiate, both have New Zealand representative duties today so could not make it.

You'll note in the programme the achievements for the school in 2018 have been listed. These are too numerous to read out so please take the time and read them at your leisure. However, I would like to touch on some of my highlights:

The outstanding PAT results our students achieved. This year's test results were well above the national average and indicate the impressive gains made by all students in 2018. They reflect the benefits not only of our small class sizes but also the individualised and small group teaching we put in place to cater to specific learning needs. Numeracy and literacy still underpin Huntley's academic programme. A recent presentation from a secondary school principal stressed the importance of non-fiction writing in NCEA exams, and so this has been a learning focus in 2018 and as a result we've seen a marked improvement in our students writing results. In Term 3 students sat their New Zealand Speech Board Examinations. 51% of students achieved Distinction and 43% achieved Highly Commended. We see these examinations as a fantastic opportunity to develop confidence in all our students. Alongside many fantastic sporting successes, we were crowned 2018 Lower North Island Independent School Champions in tennis and rugby and after qualifying for the fourth year in a row, we won the National Primary School Cricket Cup in November. The Huntley PFH put on another fantastic Huntley Golf Day raising over \$60,000 for the school. We're incredibly grateful for the support of our tireless parent community.

However, today signals the formal conclusion to the 2018 school year and it is appropriate that we are gathered as an entire community to celebrate the achievements and successes of our students.

At Huntley we are not only interested in the students who score top grades or walk away with armfuls of prizes, we take equal care of all the students who come through our door ensuring they go on to the next stage of education with their heads held high.

We are as proud of those students, and of all those who battled to get modest grades, as we are of those who gained top grades. We're here for all of our students, and we rightly rejoice for each and every one of them.

The school stays true to its new strapline 'A Real Education'.

The Board of Trustee Marketing Sub-Committee and I have been working for the past 6 months on a new strapline in conjunction with Huntley Old Boy from 1972 - 1975, Andy King. We needed a fresh point of focus that was strong, simple and effective.

Your first reaction might be 'that sounds arrogant' or 'don't other schools receive a real education?'

A Real Education means:

Huntley provides an education that is grounded in the important basics of life and learning. It is a real, down-to-earth approach. There is something genuine about 'real'. It feels no-nonsense and our research indicates Huntley parents want this type of education for their children. Huntley offers a complete, well rounded learning experience that is about more than just academics and sport. Huntley instills confidence and a readiness for whatever comes next.

At Huntley good old fashioned values are alive and well: manners, humility, sportsmanship and respect for others just to name a few. A Huntley student will shake your hand and look you in the eye while they do it. This year we welcomed back Stephen Rowley to teach piano. Stephen taught at Huntley in the late eighties and has also taught at Kings, Scots and Hereworth. He said he had forgotten how polite and well behaved the Huntley students were compared to other pupils he had taught. The school environment is one where kids can be kids. They are kept busy and active – free from the distractions and influences of the internet, TV, computer games, cellphones and other modern day distractions. At Huntley we have a strong culture of participation and this means Huntley students are 'doers'.

My message to our Year 8 leavers is about giving your best. This relates to a poem named 'Pretty Good' by Charles Osgood that I would like to share with you now.

There once was a pretty good student,
Who sat in a pretty good class
And who was taught by a pretty good teacher,
Who always let pretty good pass.
He wasn't terrific at reading,
He wasn't a whiz-bang at math.

But for him, education was leading
Straight down a pretty good path.
He didn't find school exciting,
But he wanted to do pretty well,
And he did have some trouble with writing,
And nobody taught him to spell.
When doing arithmetic problems,
Pretty good was regarded as fine.
Five plus 5 needn't always add up to be 10,
A pretty good answer was 9.
The pretty good class that he sat in
Was part of a pretty good school.
And the student was not an exception,
On the contrary, he was the rule.
The pretty good school that he went to
Was there in a pretty good part of town.
And nobody there seemed to notice
He could not tell a verb from a noun.
The pretty good student in fact was
Part of a pretty good mob.
And the first time he knew what he lacked, was
When he looked for a pretty good job.
It was then, when he sought a position,
He discovered that life could be tough.
And he soon had a sneaky suspicion
Pretty good might not be enough.
The pretty good town in our story
Was part of a pretty good state,
Which had pretty good aspirations,
And he prayed for a pretty good fate.
There once was a pretty good nation,
Pretty proud of the greatness it had,
Which learned much too late,
If you want to be great,
Pretty good is, in fact, pretty bad.

We have high standards at Huntley and we take pride in everything we do from the moment we wake to the moment we sleep. But when you leave Huntley and go on to Secondary School and from there enter the workforce, or further education or travel, you will be on your own two feet. You will need to be responsible for yourself and need to maintain and self monitor your own personal standards.

I would like to thank my Head Prefects Tom Ilston-Park and Charlotte Giblin who have led our school with respect and enthusiasm. I was very honoured when you both attended my mothers funeral recently, I think Tom had his fair share of cupcakes which my mum would have been pleased with as she did not like food going to waste and Charlotte was very supportive and empathetic. Many people at the funeral were very impressed with the way Tom and Charlotte could hold a conversation and conduct themselves with respect and maturity. Both of them have lead well and had a big input into the running of the school along with their team of Gold Badges, Thomas Williams, Kate Speedy, Connor Puanaki, Jonathan Jamieson and Xavier Coleman. Our meetings always started very early as they were so enthusiastic. Meetings were supposed to start at 7:20am but it was not unusual for me to turn up at 7:10am and they would already be there waiting with Milo and wondering why I was late. I never had the heart to make them wait outside my office or impose the 7:20am start time as they are such an endearing bunch. Tom was solid as a rock, Charlotte was always so kind and caring, Thomas was always thoughtful and on point, Kate was always very organised. Connor was a huge contributor to our many discussions while Jonathan was hardworking and consistent. Xavier was always up for a joke and a quip and kept the meetings vibrant. I enjoyed our early morning meetings and discussions we had about school issues.

Can the Teachers please stand.

I have asked the staff to stand and be acknowledged for the hard work they do. The staff may find this embarrassing because they are only doing their job. My reply to that is "and that's exactly why I ask you to stand. Because your concept of "just doing your job" is over and above the school community's expectations and for that reason you deserve to stand and be recognized".

The Staff at Huntley are better than pretty good and the thing I love about this is that they are seen as being collectively strong. This reputation is something we take great pride in and which we are continually building on as a team. We farewell Mrs Reynolds-Rowe from 6GW and we wish her all the best for next year. Kylie will still be available for relieving so we will still see her in and around school.

I would like to thank my senior management team of Gareth Wood and Barbara Pratt continue to be very supportive. If I was going to be stuck in a life raft surrounded by sharks I would choose these two. Gareth is always so positive and would be saying "that shark isn't too big Sam, I'm sure we can tackle it". Barbara would simply say "you two stop mucking around and get out of the boat and kick".

Maureen Wigglesworth has been fantastic in her efforts this year and in difficult financial times she has helped us meet our budget. Without her efforts the school simply would not be in such a sound financial position. Ingrid McDonald is a most welcoming first port of call for parents and visitors to the school. Ingrid is a PA/Secretary rolled into one and has a marvelous sense of humour and a kind way of keeping things in perspective. What a find she has been. Becks is a constant support to me and is unfailingly positive and bright around the school. It is not always easy being the Headmaster's wife and few fully realise the effort and time she puts into the school.

I would like to thank the School Board and the Parents and Friends of Huntley for their hard work. Duncan Johnston has continued to be supportive in all aspects of school life and is approachable and always available. I look forward to continuing to work with him and other members of the Board of Trustees. Tessa Williams finishes an end of an era and she has been inspirational in her drive and commitment to the PFH and the school. The amazing Golf Day is largely due to Tessa's organisational skills and she will be missed next year. I would also like to thank parents for their support in attending parents' evenings, taking billets and supporting other school events like this. The Huntley calendar is a very full one, and we appreciate you all for taking the time to attend and we especially appreciate the amount of travel our long distance families make in order to support us.

I am looking forward to the New Year where the benchmark for great now becomes pretty good and we begin to build again in 2019.

Becks and I are looking forward to our holidays and I wish you all a Happy Christmas and a safe summer holiday. Thank you.



Sam Edwards
Headmaster

ANNUAL PLAN & WHOLE SCHOOL GOALS

Very good progress was made towards achieving our goals for 2018. It should be explained, that not everything that happens in the course of the school year is included in the Annual Goals. The year on year activities continue regardless of the Annual Goals. The Annual Goals serve to highlight those activities, which we wish to place particular emphasis on. Over the 5 years of the Strategic Plan's life, we aim to cover all the strategies identified in the plan.

Teaching and Learning

“Provide a learning environment that is modern, relevant and academically advanced and which nurtures every student to achieve their potential not only academically, but also spiritually, culturally, physically and socially.”

2018 has brought some exciting changes to Huntley School from a curriculum viewpoint.

Within the Annual Plan, we identified the following as key areas towards achieving this:

Implementing and extending our current School Management System so we are utilising more of its many capabilities. Last year we took our reporting system online which continues to be successful. We are exploring the possibility of doing the same with effort reports which will tie in seamlessly with phase two of our PC Schools overhaul, Huntley Heat. This will see all our academic tracking move under the PC Schools banner which can be accessed remotely by staff. This will enable staff to retrieve diagnostic snapshots of the students at the touch of a button and to more effectively track improvements and plateaus whilst keeping all of our assessment data in one central cloud-based area.

The Junior syndicate received funding for more engaging reading books at age-appropriate levels. This completes the three-year cycle and leaves the syndicate with a well-stocked, differentiated set of resources. These are proving very popular with our younger readers and teachers have been doing a tremendous job of incorporating them into their writing programme.

Academic staff blogs have now been created and rolled out. These are a great way to record evidence that teachers are meeting the newly modified Practising Teacher Criteria. They also serve as an efficient way of monitoring coverage of the criteria. In addition, they can easily be shared with Team Leaders and Senior Management. The Education Review Office have recently taken over auditing teachers' portfolios so it is timely for us to start considering this with an ERO visit forthcoming. The blogs are just a different medium for collecting evidence to highlight teachers are meeting the criteria, but have the added benefit of being able to add various forms of media as well as containing useful and relevant links for academic staff. It is expected that staff will incorporate their Teacher Inquiry which targets a specific group of learners into their blogs, however this needs more of focus next year to truly embed this.

Our major academic focus for the year was on writing delivery and assessment. This has been a long and exhaustive process but there has been some great learning and developments along the way.

The first step in the process was the development of multi-genre writing matrices. A select writing group was formed to re-work our writing matrices to fall in line with current best practice. This allows us to assess using a line of best fit across multi-genre. Through this, we now have the scope to assess writing which are 'Huntley traditions' such as match reports, thank you letters, debates and godparent letters. This was introduced to staff through academic staff meetings and remains a working document which evolves as our knowledge deepens.

Staff undertook non-fiction writing professional development with Ross Brown in the Term 1 holidays. Ross shared some of his findings through his research which staff quickly implemented in their classes. Throughout the year this approach to non-fiction writing has become very much a part of Huntley and the progress has been impressive. The 81% average increase across the school was pleasing. Moving forward, it was agreed there needs more emphasis placed on the incorporation of technical vocabulary and connectives. We plan on factoring this into our assessment and teaching next year.

At the beginning of the Term 2 holidays writing teachers set off for Auckland to a conference delivered by Murray Gadd, one of NZ's top literacy advisors, on 'What is critical in the effective teaching of writing'. This was an eye-opening conference for staff and led to the development of the Huntley diagnostic monitoring sheet. Murray also stressed the importance of the multi-genre approach to writing which reaffirmed the good work the team had done during the development of our matrix.

Our end of year writing assessment results show considerable growth for all students. At the start of 2018 it was agreed that we need to place a greater emphasis on moderation, particularly with introduction of our new matrices. Subsequently, teams are meeting twice a term purely for moderation and as a whole staff we meet termly for inter year group moderation.

Special Character

"Ensure the Special Character of Huntley School generates and maintains a point of difference."

Work continues on integrating our Values and Habits into the curriculum. We continue to build on our Squad culture and we are seeing real pride and passion beginning to take shape. We have numerous squad competitions throughout the year for a range of different events, not just sporting events. An example of this was the squad Mathex competition. We are now seeing siblings enter the school and go into the same squad so there is a family affiliation and what we are noticing is that the parents are now taking pride in their child's squad.

We have timetabled form teacher time. This is where the teacher meets with their class to discuss pastoral ideas and issues as well as using this time to teach the values and habits. We have also used some of this time for squad competitions.

There has been changes to the way the school's Choirs are structured. English, Music and Science have been reviewed this year with some of the main changes being in music/choir. We now operate two school choirs; The Chapel Choir and Probationary Choir. The Choirs are now mixed and not single sex (as are our classrooms this year). The Chapel Choir receive a special badge that they can wear on their blazer and also attended a Choir workshop in Wellington. We have also purchased more musical instruments for the music department.

The mountain bike track continues to evolve and we look forward to the two jump lines being constructed in the New Year.

The junior hut building area is also very popular for our juniors and they enjoy having their own safe space to play and create.

We continue to maintain and build on our expectations and standards and this will always be a school wide focus.

The Huntley and Home boarding system has been well received with both parents and students enjoying the flexibility. Some of our long distance boarders can go to a friends house if need be and most of our boarders would rather stay in anyway. If we have 20 - 30 boarders in then we can use our three Huntley minivans to go on excursions to the pools, movies and other fun adventures. We offered a free boarding trial for our Year 3 - 6 day students and the Year 7 day students were invited to stay in during leadership week. The PFH have purchased new beds and mattresses to replace the old Year 8 beds and we are going to get a deck built outside matron's workroom where students can relax, talk and chill in the sun.

Staffing

"Resource the school with personnel in a way that best ensures the Teaching and Learning and Special Character aims of the school are achieved."

Our new catering manager Chontelle Rauhihi is doing a fantastic job creating nutritious and tasty meals. She has certainly made a big impact in the short time she has been with us. Chontelle has a raft of ideas she is looking forward to implementing in 2019.

All staff and volunteers have been police vetted and the process will continue as new staff and volunteers are engaged by the School.

Our new teachers Mr Wright, Mr Hall and Miss McCullough have added value to the school. They are passionate and committed educators.

Ingrid McDonald is a most welcoming first port of call for parents and visitors to the school. Ingrid is a PA/Secretary rolled into one and is very competent and professional.

Resources and Environment

"The School's physical environment should be memorable, suitably resourced, fit for purpose, well maintained and comply with regulations".

After a large capex spend in 2017, the focus this year was on essential R&M around the school. No major remedial work was required, so priority was placed on those highlighted by Proarch and areas that created a health and safety risk.

A major addition this year was the adoption of the long awaited 10-year property plan. This comprehensive plan, carried out by Proarch, now allows the school to prioritise and plan for the most pressing property enhancements. This year areas that received attention included the dorms, the main teaching block, the grounds sheds and the gym.

The gym changing room upgrade was completed and opened at the start of the year. Staff and students have all enjoyed utilising this new facility. Additional work was also carried out on the exterior of the gym and late this year the gym floor will be repaired, sanded and coated.

All insulation in staff houses was assessed and upgraded to meet current guidelines.

Plans for an upgrade of the swimming pool area and toilets have been produced and put out for tender. A suitable tender has been chosen and work will commence over the summer break.

Communications

“A well-considered and planned approach to communications will maximise stakeholder satisfaction and will help to attract and secure future students.”

The new Huntley Trust deed that was mentioned in last year’s report was finally signed off in the High Court in February. This project was many years in the making and we now have an updated, relevant and modern Trust Deed. The new Deed also allows future Boards to make changes without having to incur the considerable expense of going through the High Court.

A new Huntley website was created and launched half way through the year. The professional new look ensures that the first point of contact with our school is a positive experience.

A complete review of all the school’s policies and procedures is under way, this will ensure there are no gaps in our current documentation. This will be completed early in the new year.

During the year the Board reviewed each section of our 5 year strategic plan. During these sessions it was pleasing to see that the board was focused on the strategic direction of the school.

In November the Board held the first AGM at Huntley school. This is in-line with the Boards policy of appropriate governance practices.

A marketing plan was developed early in the year and this concentrated on the need for increased and improved Facebook advertising, especially the use of videos, and the need to ensure our advertising was driving potential parents to Huntley events. As a result of this we implemented the Huntley Hero’s campaign on Facebook and featured the four Huntley old boys who were this year’s Head Boys of their respective Secondary schools.

The use of “Capsule”, our data base management software was enhanced and increased throughout the year. This helps us to connect with Old Boys and Girls and potential families.

The timing of BoT and Endowment Trust meetings were changed to ensure both groups were able to catch up on a more regular basis.

Health and Safety

“End each day healthy and safe”

School RAMS forms have been rationalized, new forms produced for contractors and volunteers. Regular H & S meetings have been established with monthly reporting to the Board. Health and Safety is a regular item on the weekly staff meeting agenda. RAMs and Daily excursion forms have been revised and clear expectations around deadlines for said documents have been clearly communicated.

Regular walkthroughs of the school have highlighted the need for new turf along the music room hallway, turf on the Chapel steps, Chapel bannister reinforced, tree branches trimmed, floor boards replaced in the gym and some jumps in the mountain bike track have had to be disbanded.

Well-being is also a regular agenda item for staff meetings and also in the Headmaster’s report of the BoT.

Financial Sustainability

“The Board has stewardship of the School for future generations and as such it must remain in a financially stable and low risk financial position by meeting its annual outgoings (including all provisions and accruals) from the income generated in that financial year.”

The new sponsorship and grants policy, along with the newly created contributions officer position resulted in additional avenues of revenue, totalling just over \$30,000 for the school. It is envisaged that this can be built upon in the coming years as sponsorship relationships are developed further and additional grants are explored.

The Board continued to work with the Old Boys and Girls Association and the PFH through their various fundraising campaigns this year. The PFH golf day was another incredible success and the OBGA have been busy planning an exciting fundraising day in Hunterville in March next year.

Fee's for 2019 will be held at the current level.



Duncan Johnston

Board Chair



Sam Edwards

Headmaster