



## International Student Application

### 1. Academic reports

We require copies of the past two years' reports. Effort is as important to us as achievement and so it is helpful if the report indicates how hard the boy works. If it does not, the letter from the teacher (see '2' below) should do so.

### 2. References

We require two comprehensive references, one from a member of the school teaching staff who knows the boy well (**it is a requirement that this reference refers to the boy's English Language Ability**), and one from another person who has known the boy well for some time. One of the references should cover all aspects of the boy's personality and behaviour and not be a standard formatted statement. Confidential enquiries may be made of the referees.

### 3. English Language Ability

It is a requirement that the boy has studied English for a minimum period of one year. He should recognise the letters of the English alphabet and have some very basic vocabulary. **This should be referred to in the school reports and the two references.** A boy will sit an English Language Assessment when he arrives at Huntley if his first language is not English. It is for the information of our ESOL department to help determine the level of the boy's English.

### 4. Age of Students

Our preference is for 9/ 10 / 11 / 12 year old boys if the applicant's first language is not English.

### 5. Most Importantly

The student should be coming because of the parents' wish for educational excellence. The student must also have a clean social record, testified to in the letters of reference.

### 6. Fees

May be subject to minor adjustments. **See enclosed document, or website for update.**



### Follow these steps to apply to Huntley School

1. Read and complete Huntley School International Student Application and Registration Form A.
2. Read and complete Form B (Huntley School Medical Form).
3. **A copy of school grades / reports** for the previous two years. Please send an English translation if the reports are not in English.
4. Two recent photos
5. **Two comprehensive personal references** regarding character and ability. These should be from people who have known the student for some time. One should be from the boy's teacher, the other perhaps from a close family friend.

### Confirmation of enrolment

1. The school will review the documents.
2. The applicant will then be contacted by letter/email/fax and advised whether their application has been successful.
3. A successful applicant will be requested to pay the fees and the deposit (as listed in the Huntley School International Student Fees).

#### Payment made to:

**Bank Account Name:** Huntley School Board of Trustees

ANZ Banking Group

Marion NZ

**Bank Account Number:** 010 681 0007274 00

4. Once the money has been received a Confirmation of Entry to Huntley School letter and a Conditions of Acceptance form will be sent to the applicant. This letter will confirm that all relevant fees have been paid (this is necessary for NZ Student Visa requirements).

**Please fax and post to the Headmaster ALL transaction documents.**



# International Student Application

**Year Level: (Please tick the year level which applies)**

Year 5    Year 6    Year 7    Year 8

Term 1    Term 2    Term 3    Term 4   Year: 20 [   ]   Length [   ] Terms

Please attach passport photo here

**Details of student**

Last Name (as on passport)

First Name (as on passport)

Known as:

Date of Birth:   /   /

Country of Birth:

First Language:

Religion:

**Passport/ Visa Details**

Passport Number:

Passport Expiry Date:

Date of Entry into NZ:

Student Visa/Permit Issue Date:

Student Visa/Permit Expiry Date:

**Parents Details**

Mother's Last Name:

Father's Last Name:

Mother's First Name:

Father's First Name:

Address:

Address:

Occupation:

Occupation:

Telephone Number:(   )

Telephone Number:(   )

Work Phone Number: (   )

Work Phone Number: (   )

Mobile Number:

Mobile Number:

Fax Number:

Fax Number:

Email Address:

Email Address:


**Agent Details (Only applicable if you are using an agent)**

Name of Agency: \_\_\_\_\_

Agent Address: \_\_\_\_\_

Contact Phone Number: (    ) \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email of Agent: \_\_\_\_\_

Fax Number: \_\_\_\_\_

**New Zealand Contact (If applicable)**
Do you have a contact person in New Zealand:  Yes  No

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

**Student Interests**

Sports played: \_\_\_\_\_

Cultural Activities: eg. Drama, Piano Grade-3 \_\_\_\_\_

Main Language Spoken: \_\_\_\_\_

English Level Attained: (Please tick a box)

Written:    Beginner     Intermediate     Advanced Spoken:    Beginner     Intermediate     Advanced 

How Long has the boy been learning English? \_\_\_\_\_

**Previous Schooling**

Name of School: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: (    ) \_\_\_\_\_

Fax Number: (    ) \_\_\_\_\_

Email Address: \_\_\_\_\_

Please tick that you have attached the following reports from your current school to this application.

- A character and behaviour report
- An academic grades report



### Insurance Details

Do you wish to purchase insurance through Huntley School? We provide either Vero or Southern Cross Insurance. Both these policies we recommend.

Yes  No      If yes:  Vero  Southern Cross

Insurance Policy Provider (if not from NZ) :

Insurance Policy Number:

Insurance Expiry Date:

### Medical Details

Have you filled out the New Pupil Medical Report (Form B) Yes  No

*Please Note: If your son suffers from any of the conditions outlined on Form B, it is advisable to bring your own medication to NZ. As part of signing this application I give permission for Huntley School to contact my doctor if further information is required, or in the case of an emergency. Please note this includes calling an ambulance in an emergency situation and being prescribed over the counter medications (which are suitable) by the school matrons or school doctor*

### Declaration

We (parents) \_\_\_\_\_ accept authority of Huntley School and all the provisions as set out in the Policies and Guidelines Document and are aware that Huntley School will act according to the Code of Practice ([www.minedu.govt.nz/goto/international](http://www.minedu.govt.nz/goto/international)).

Father's Name:

**Signed:** \_\_\_\_\_ **Date:**     /     /

Mother's Name:

**Signed:** \_\_\_\_\_ **Date:**     /     /

*Note: Failure to disclose relevant information or provision of false information may result in termination of enrolment.*





### New Pupil Medical Report

Wanganui Road Phone: +64 6 327 8049 Matrons: Dr A. Corser  
 P.O. Box 95 Fax: +64 6 327 8047 Mrs M.E. Calkin Stewart Street Surgery  
 Marton Mrs M.A. Morland Marton  
 New Zealand Mrs C. Signal +64 6 327 8884

#### To the General Practitioner

**Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

Are all childhood vaccinations complete? Yes/No

If not, what vaccines are not given \_\_\_\_\_

Date of last Tetanus booster \_\_\_\_\_

It is suggested boys entering Year 7 have the booster MMR and AdultDTet vaccines with their General Practitioner prior to starting in Term One. It will however also be offered at the School if this is more convenient.

Year 7 Boys MMR - AdultDTet given Yes / No

#### Past History

Diabetes	Yes/No	Enuresis	Yes/No
Deafness	Yes/No	Glue ear	Yes/No
Epilepsy	Yes/No		

Comments as appropriate

#### Asthma

Please state:

Ever hospitalized? Yes/No

Steroids? Yes/No

Peak flow when well, usual medication and action plan if appropriate.

#### Allergies

Medication routine and S.O.S.

#### Examination

Vision L.....	Ears	L.....	Height =
R.....		R.....	Weight =
Abdomen .....		Chest .....	
Testes .....		Heart .....	
Herniae .....		Loco .....	

#### General Comments

Is pupil fit for full activity in all forms of sport? Yes/No

**Signed:** \_\_\_\_\_ **GP Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**Phone :** \_\_\_\_\_