



Huntley School International Student Application and Registration Form

Huntley School
P.O. Box 95
Wanganui Road
Marton 5460
New Zealand

For the Headmaster, Mr Brad Gay

Telephone	+64 6 327 8049	(School)
Fax	+64 6 327 8047	(School)
Mobile	+64 027 4887 350	
email	headmaster@huntley.school.nz	
web site	http://www.huntley.school.nz	

Code: Huntley School has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the Minister of Education. Copies of the Code are available on request from this institution or from the New Zealand Ministry of Education website at <http://www.minedu.govt.nz>

Health and Travel Insurance:

Most students are not entitled to publicly funded health services while in New Zealand unless they are:

- A resident or citizen of Australia; or
- A national of the United Kingdom in New Zealand; or
- The holder of a temporary permit that is valid for two years or more.

If you do not belong to one of these special categories and you receive medical treatment during your visit, you will be liable for the full costs of that treatment. It is a requirement that you have insurance that will cover the cost of medical treatment in New Zealand for the duration of your stay in New Zealand. We also recommend that you obtain insurance to cover your travel to and from New Zealand.

Immigration:

Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available through the New Zealand Immigration Service, and can be viewed on their website at <http://www.immigration.govt.nz>

International Student Application Conditions

1. **Academic reports**

We require copies of the past two years' reports. Effort is as important to us as achievement and so it is helpful if the report indicates how hard the boy works. If it does not, the letter from the teacher (see '2' below) should do so.

2. **References**

We require two comprehensive references, one from a member of the school teaching staff who knows the boy well (**it is a requirement that this reference refers to the boy's English Language Ability**), and one from another person who has known the boy well for some time. One of the references should cover all aspects of the boy's personality and behaviour and not be a standard formatted statement. Confidential enquiries may be made of the referees.

3. **Visas**

Permanent Resident Visas are not relevant to our acceptance of an overseas student. If a boy requires ESOL teaching and our homestay services, the overseas student fee is payable irrespective of visa status.

4. **English Language Ability**

It is a requirement that the boy has studied English for a minimum period of one year. He should recognise the letters of the English alphabet and have some very basic vocabulary. **This should be referred to in the school reports and the two references.** A boy will sit an English Language Assessment when he arrives at Huntley if his first language is not English. It is for the information of our ESOL department to help determine the level of the boy's English.

5. **Age of Students**

Our preference is for 9/ 10 / 11 / 12 year old boys if the applicant's first language is not English.

6. **Most Importantly**

The student should be coming because of the parents' wish for educational excellence. The student must also have a clean social record, testified to in the letters of reference.

7. **Fees**

May be subject to minor adjustments. **See enclosed document, or website for update.**

8. **Parent Representatives**

It is Huntley School policy for International Students to have an appointed Parent Representative who can act as a liaison between the school and parent.

<p style="text-align: center;">Follow these steps to apply to Huntley School</p>

1. Read and complete Form A (Huntley School International Student Application and Registration Form).
2. Read and complete Form B (Huntley School Medical Form).
3. **A copy of school grades / reports** for the previous two years. Please send an English translation if the reports are not in English.
4. **Two comprehensive personal references** regarding character and ability. These should be from people who have known the student for some time. One should be from the boy's teacher, the other perhaps from a close family friend. Plus two recent photos.
5. **Registration Fee** of NZ\$500 (non-refundable)

Bank Account Name: Huntley School Board of Trustees

ANZ Banking Group

Marton NZ

Bank Account Number: 010 681 0007274 00

Please fax and post to the Headmaster ALL transaction documents.

Confirmation of Enrolment Procedure

1. The school must receive the following:
 - Form A (Huntley School Application and Registration Form)
 - Form B (Huntley School Medical Form)
 - Copies of school reports for the previous two years
 - Two recent photos
 - Two comprehensive personal references.
 - The registration fee of NZ \$500
2. The school will review the documents.
3. The applicant will then be contacted by letter/email/fax and advised whether their application has been successful.
4. A successful applicant will be requested to pay the fees and the deposit (as listed in the Huntley School International Student Fees).
5. Once the money has been received a Confirmation of Entry to Huntley School letter and a Conditions of Acceptance form will be sent to the applicant. This letter will confirm that all relevant fees have been paid (this is necessary for NZ Student Visa requirements).

Huntley School
International Student
Application and Registration Form

PO Box 95
 Marton
 Telephone +64 6 327 8049
 Facsimile +64 6 327 8047

C.

Student

Schooling and Language Details

Main language spoken

English Level Attained *(please tick a box)*

Written Beginner Elementary Intermediate Advanced

Spoken Beginner Elementary Intermediate Advanced

How long has the boy been learning English?

Have you undertaken formal English testing? *(please tick a box)* Yes No

If yes, please give details

Previous Schooling

Name and Address of Previous School	From	To	Grade/Year	Language of Instruction
.....
.....
.....

How long do you want to study at Huntley School? Start date.....

Number of years? Finish date

Do you want to continue studying at a secondary school in NZ? *(please tick a box)* Yes No

Background

Has your son received any form of specialised learning support? *(please tick a box)* Yes No

If Yes, please explain briefly

.....

If No, are there any learning needs which may impact on your son's learning behaviour.

If Yes, please explain Yes No

.....

Has your son been assessed by an educational psychologist? *(please tick a box)* Yes No

If Yes, please attach documentation.

Has your son ever been withdrawn from a school for disciplinary reasons? Yes No

If Yes, please explain briefly

.....

Please tick that you have attached the following reports from your current school to this application.

A character and behaviour report from your school.

An academic grades report.

